



*You are invited to have a booth at the largest  
Outdoor Sports Show in northern West Virginia*

*The 19<sup>th</sup> annual*

# **WV Fishing, Hunting & Outdoor Sports Show**

\*\*\*\*\*

**March 7-8, 2020**

*(Sat. 10am – 7pm)*

*(Sun. 10am – 4pm)*

at the RUBY COMMUNITY CENTER

**Mylan Park**

*(Exit #155 off of I-79 in Morgantown, WV)*

*Over 50,000 square feet of products and services including:*

- |                    |                    |              |                     |
|--------------------|--------------------|--------------|---------------------|
| * Sports Equipment | * Campers          | * Boats      | * RV's              |
| * Tackle & Bait    | * Motorcycles      | * ATV's      | * Trucks            |
| * Taxidermists     | * Outfitters       | * Guns       | * Outdoor Magazines |
| * Charter Boats    | * Golf Resorts     | * Knives     | * Sporting Clubs    |
| * Camp Grounds     | * Archery          | * Game Calls | * Camping Equipment |
| * Jet Skis         | * Hunting Supplies | * Trailers   | * and much more...  |

**SELL YOUR PRODUCTS and SERVICES TO THOUSANDS OF PEOPLE  
IN ONE WEEKEND!!**

**CALL TODAY  
to Reserve the Best Booth Location !**

10x10 = \$299	Share a 10x10 = \$185 each
10x20 = \$525	10x30 = \$775      10x40 = \$950

Premium/Corner Booth Upgrade – (add \$75)

*(Boats, Campers, Vehicles – Call for special rates)*

***PR Plus Events***

***Labeth Hall***

**304-288-4244 (cell)**

**304-983-8833 (fax)**

**Email: prplusevents33@gmail.com**

**Web Site: wvoutdoorsportsshow.com**

**2020 WV FISHING, HUNTING & OUTDOOR SPORTS SHOW**

**APPLICATION FOR BOOTH**

BUSINESS NAME: \_\_\_\_\_

CONTACT: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY : \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ CELL \_\_\_\_\_

**7-Day Courtesy Hold: --To confirm your booth location, please EMAIL OR FAX back your application immediately and send your check, to arrive within 7 days to the address below. BOOTHS ARE NOT HELD WITHOUT SIGNED CONTRACT! This is to be fair to all others reserving booths at the same time.**

10X10 = (\$299) \_\_\_\_\_ Share a 10x10 = (\$185 each) \_\_\_\_\_

10X20 = (\$525) \_\_\_\_\_ 10X30 = (\$775) \_\_\_\_\_ 10X40 = (\$950) \_\_\_\_\_

CORNER BOOTH or PREMIUM UPGRADE (ADD \$75) \_\_\_\_\_ CAMPERS, BOATS, ETC- (CALL FOR SPECIAL RATES) \_\_\_\_\_

**EXTRAS**  
500 WATTS ELECTRICITY (\$40) \_\_\_\_\_ EXTRA TABLE (\$20) \_\_\_\_\_ EXTRA CHAIR \_\_\_\_\_  
(Must be Ordered by Feb. 1st.) (Covered and skirted)

**MAKE CHECKS PAYABLE TO: PR Plus Events 133 Lynch Rd. Morgantown, WV 26501**

PLEASE DESCRIBE THE PRODUCTS OR SERVICES YOU WILL BE DISPLAYING: \_\_\_\_\_

WILL YOU BE SELLING ANY PRODUCTS? \_\_\_\_\_

IF SO, WHAT? \_\_\_\_\_

I HAVE READ THE POLICIES AND PROCEDURES FOR APPLICATION TO PARTICIPATE IN "The WV Fishing, Hunting & Outdoor Sports Show." I FULLY UNDERSTAND THE POLICIES AND PROCEDURES, FOR WHICH I HAVE A COPY AND AGREE TO COMPLY WITH THEM. I UNDERSTAND FAILURE TO MEET THESE REQUIREMENTS WILL RESULT IN CANCELLATION OF MY BOOTH WITHOUT REFUND. I ALSO UNDERSTAND I AM RESPONSIBLE FOR PAYING FOR MY BOOTH IN FULL AND FOR PROVIDING A CERTIFICATE OF LIABILITY INSURANCE (NAMING PR PLUS EVENTS AS AN ADDITIONAL INSURED) **BY JANUARY 1, 2020**. IF SERVING FOOD OR SAMPLES, I WILL CONTACT THE HEALTH DEPARTMENT FOR REQUIRED PERMIT.

AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

FOR OFFICIAL USE ONLY

Date rec'd \_\_\_\_\_ Check # \_\_\_\_\_ Approved \_\_\_\_\_ Rejected \_\_\_\_\_

Amt rec'd \_\_\_\_\_ Bal Due \_\_\_\_\_ Pd in Full \_\_\_\_\_ Deposit # \_\_\_\_\_

Insurance Certif \_\_\_\_\_ Misc \_\_\_\_\_

CC# \_\_\_\_\_ EXP. \_\_\_\_\_

(A \$6 Service Charge is applied for Credit Cards)

**\*\*\*\* Please email or fax contract back and mail check within 7 days\*\*\*\***

**Fax: 304-983-8833      [prplusevents33@gmail.com](mailto:prplusevents33@gmail.com)      Phone: 304-288-4244**  
**2020 WV Fishing, Hunting & Outdoor Sports Show**

### **GENERAL INFORMATION**

**SHOW TIMES:** SATURDAY, MARCH 7TH (10AM-7PM)      SUNDAY, MARCH 8TH (10AM-4PM)

**LOCATION:** **The Ruby Community Center at MYLAN PARK (Morgantown, WV)**

*(Take I-79 toward Morgantown. Take Exit 155. If traveling Northbound on I-79, turn left off the exit ramp. If you are traveling Southbound, turn right off the exit ramp. Go about a mile and a half. Mylan Park is on the right. (Big white and green building in the lower field).*

**SET-UP:** FRIDAY, MARCH 6TH (1PM - 7PM)      SATURDAY, MARCH 7TH (7AM – 9:30AM)

**\*\*LARGE DISPLAYS AND EQUIPMENT will have designated move-in times on Wednesday and Thursday. Please call for times.**

**TEAR-DOWN:** All displays and equipment must be removed **immediately** following the show on Sunday!! The building must be vacant Sunday evening!

**BOOTHS:** Includes blue back draping, 8 foot table (covered & skirted), one chair, a table sign and a listing in *The Official Event Program which is distributed to over 20,000 people the week before the show*

10x10 = \$299

(Share 10x10 = \$185 each)

10x20 = \$535

10x30 = \$775

10x40 = \$950

*Corner or Premium Booth Upgrade (add \$75)*

*Campers, boats, RVs – Special Rates TBA*

## **To secure the best booth location, fax your application today!!**

**COURTESY HOLD :** When you verbally commit to a booth, please email or fax application immediately, it will only be held **7 days** pending your checks arrival. **NO BOOTH SPACE will be held without signed contract!** This is to ensure fairness to all other vendors reserving the best locations at that time. Fax: 304-983-8833

**LIABILITY INSURANCE IS REQUIRED FOR ALL VENDORS.** Please email or fax a copy of your “Certificate of Insurance” to (304) 983-8833 prior to **January 1<sup>st</sup> listing PR PLUS EVENTS AS AN ADDITIONAL INSURED** for your participation in this event. If you do not have insurance, Vendor Event Insurance can be purchased for \$65 through Shoff Darby Insurance’s group policy. A link will be sent in your confirmation package.

**FOOD PERMIT** – If you are serving food or samples, **YOU MUST have a Health Permit.** Please contact Richard McCord at the Health Department at 304-598-5131 by February 1.

**\*\* ELECTRICITY IS NOT INCLUDED.** To order electricity \$40, please mark application or contact the Show Director. It must be ordered by February 1<sup>ST</sup>. To order additional tables (\$20 - covered & skirted), or chairs, please contact the Show Director in advance. You may also bring your own tables, chairs or other props.

**FREE PARKING** is available to all vendors and guests. **VENDOR Parking** is designated at the side of the building. All parking in the front of the building is reserved for the public only! **NO VENDORS ARE PERMITTED TO PARK IN THE FRONT OF THE BUILDING.** Thank you for your cooperation!

**VENDOR REGISTRATION :** Vendors must register upon arrival at the table near side entrance. You will then be directed to your booth location. Name badges will be distributed on Saturday and should be worn at all times. Vendors must have name badges to exit and reenter the building. **No vendor move-ins are permitted through the front doors of Event Center. You must use side entrance!!**

**ADVERTISING:** The Show is cosponsored by the Dominion Post and WKKW Radio. We have a very strong advertising campaign in the Dominion Post, The Morgantown Times, The Uniontown Herald Standard, The Clarksburg Exponent, WKKW Radio, FROGGY RADIO, The Bulletin Board, The WVA Sportsmans Magazine, The Auto Expo and other radio stations and newspapers. Also, you will see banners and posters throughout WV, MD, Ohio and PA including participating vendors stores. You will also hear live interviews on over 25 radio stations around the state,

## **2020 WV Fishing, Hunting & Outdoor Sports Show**

### **POLICIES AND PROCEDURES**

1. **APPLICATION DEADLINE:** Booths are assigned on a first-come / first-served basis. The Show committee reserves the right to make THE FINAL DECISIONS in booth lay-out and positioning as they deem necessary. Full payment will be accepted to reserve a booth. All new applications after FEBRUARY 1ST must include full payment for the booth in a cashiers check. NO PERSONAL CHECKS WILL BE ACCEPTED AFTER FEBRUARY 1.
2. **LIABILITY:** The WV Fishing, Hunting & Outdoor Sports Show, PR Plus Events, LLC and their management are not responsible for the safety of the property of exhibitors do to theft, damage by fire, accident, vandalism or other causes. The exhibitor agrees that it will indemnify and hold and save The WV Fishing, Hunting & Outdoor Sports Show, its directors, PR Plus Events LLC and its subcontractors harmless against all claims, demands, actions, damages, loss, cost, liability and judgments against WV Fishing, Hunting & Outdoor Sports Show on account of any injury or damage to persons or property associated with this event.  
  
Exhibitor covenants and agrees that should the WV Fishing, Hunting & Outdoor Sports Show or PR Plus Events be made a part of any litigation commenced by or against Exhibitor or relating to this show, the exhibitor shall and will pay any costs and expenses, including reasonable attorney's fees and court costs, incurred by or imposed upon the WV Fishing, Hunting & Outdoor Sports Show or PR Plus by virtue of any such litigation.
3. **APPLICATION:** PR Plus Events reserves the right to reject ANY application for any reason. A full refund will be returned prior to the event. All vendors are expected to be ethical and act professional. Should a vendor be removed from the show for misconduct, no refund will be given.
4. **CANCELLATION POLICY:** Booths cancelled prior to November 1, 2018 will receive a full refund minus a \$50 administration fee. No refunds will be given after November 1<sup>st</sup>.
5. **NON-TRANSFERABLE:** Exhibitor space contracted for may not be shared or transferred to another party without the written permission of the Show Director.
6. **INSURANCES & PERMITS:** Liability insurance is required for all vendors. Contact Show Director for more info. No food or drinks may be distributed without Product Liability Insurance and the proper **Health Department** permits. **Contact Richard McCord** at the **Health Department (304) 598-5131**. Please email or fax copies of all documents to (304) 983-8833.
7. **EXCLUSIVITY:** The Show does not guarantee any vendor the exclusive right to sell any product or service.
8. **SALES TAX:** Exhibitors are responsible for collecting and paying all applicable sales taxes, permit fees and having proper licensing.
9. **LIABILITY:** In the event the show is cancelled due to circumstances beyond the control of show management (severe weather, building damage, emergencies, etc.), the show will be rescheduled immediately, and NO refunds will be given. PR Plus Events will assume responsibility for the expense of the additional advertising of the new date only, etc. All other expenses will be the responsibility of the vendor. Should bad weather force the show to close early, there will be NO REFUNDS.
10. **FURNITURE RENTAL:** You may bring additional table and displays or additional tables and chairs may be rented. Please contact the Show Director for prices and availability. **NO SPACE OR FLOOR HEATERS ARE PERMITTED IN THE BUILDING**
11. **PROPERTY DAMAGE:** No vendor may damage, injure or deface the turf, floor, track, any furniture, fixtures, equipment or any part of the exhibit facility. Nails, screws, staples, pins etc., may not be driven into any property including furniture, draping, fixtures, equipment or the building. The rubber floor must be protected at all times. Equipment must be placed on cardboard or plywood. Oil pans should be under vehicles. All vendors will be held responsible for payment of any damages done by himself, employees or agents associated with his booth to the owner of the property.
12. **EXHIBITS:** Vendor agrees to exhibit only those products listed on the application and approved by the Show Director.
13. **MOVE-IN:** Vendors may set-up their displays on **FRIDAY, March 6th, from 1PM-7PM AND SATURDAY, MARCH 7th from 7:00AM-9:30AM.** If additional time is necessary, please contact the Show Director. **For Equipment and large displays move in is WED or TH.**

14. **MOVE-OUT:** Vendors must dismantle equipment or displays immediately following the show from 4PM-6PM ON SUNDAY..Security will be in the building over night on Friday and Saturday. ALL EQUIPMENT AND DISPLAYS MUST MOVE-OUT OF THE BUILDING ON SUNDAY.

15. The WV Fishing, Hunting & Outdoor Sports Show reserves the right to make any change, anytime as necessary and shall have full power to interpret amend and enforce these policies and procedures, provided any amendments, when made, are brought to the notice of the exhibitor. Each exhibitor, for himself and his employees, agrees to abide by the foregoing policies and procedures and by any amendments as added.

16. **RETURNED CHECK POLICY:** Vendors will be charged a \$35 administrative fee for a returned check. A cashiers check or cash must replace that check within 5 days.

17. **MEDIA RELEASE:** As a vendor, you release to PR PLUS EVENTS your photographic, television and all other similar rights to be used for advertising and promoting the event.